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*Board Members: Rebecca Golly, President David Branesky, Vice President
Brian Dressler Judy Seymour Greg Stefani*

MINUTES

Regular Board Meeting

19601 S. Highway One, Manchester, CA

6:00pm Tuesday, April 10, 2018

1. **Call to order** – 6:00pm
2. **Roll Call** – Boardmembers Dressler, Golly, Seymour, Stefani present; Boardmember Branesky excused
3. **Privilege of the floor** – Boardmember Golly requested placing adopting a new logo on next month's agenda
4. **Consent Calendar**: it is suggested that items (a) through (d) be acted upon simultaneously, unless separate action or discussion is requested
 - (a) Minutes of the 2-20-18 meeting
 - (b) February, March Bills / Treasurer's Report
 - (c) Comparative Balance Sheet
 - (d) Equipment maintenance report**Motion to accept Consent Calendar as presented**
M/S/C (Dressler, Seymour, 4/0)
5. **Reports**
 - (a) *Fire Chief* – The Chief reported that Engine 7360 (our out-of-county rig) has had some mechanical issues recently. After doing some research on the vehicle, the Chief found that many different departments have documented issues with the motor. Many mechanics are recommending to just run the engine until it stops.

Hoop house structures for cannabis cultivation have become somewhat confusing because they are commercial greenhouses erected on residential or Ag parcels, which creates a confusing tax situation. He is also wondering what entity is responsible for enforcing the fire Conditions of Approval, specifically that electricity isn't added to these structures in the future.

Hopland Fire put significant Conditions of Approval on a winery permit application but didn't have an Environmental Impact Report to support the COAs. This caused a problem for Hopland. This is information only, no action required.
 - (b) *Secretary / Committee reports* (solar grant update; enrolled in 90 day trial membership to CA Special Districts Association [LAFCO];)
6. **Correspondence** (MCAFD; question and response regarding meeting notice posting; LAFCO Budget Meeting)

NEW BUSINESS

7. **Discussion / Action regarding Casino and BIA EMS calls (continued from February meeting)** – Boardmember Dressler recused himself as conflicted because a family member works for the Casino. The Chief has not been able to reach the State BIA representative to ask the Board's questions regarding providing emergency services to the Casino and the reservation. The Board authorized Golly and Hillary to send a letter to state representatives to try to get answers on this issue.

Motion to authorize sending a letter to Jim Wood and Mike McGuire, our District representatives, to get a better understanding of the District's responsibility to provide services to a non-taxpaying entity.

M/S/C (Seymour, Stefani, 3/0; Dressler recused)

8. **Quarterly Budget Review** – no action required

9. **Discussion / Action regarding Resolution 2018-02, Capital Expenditure Priorities (continued from February meeting)** – after some discussion the Board agreed on three priorities. Boardmember Stefani offered to contact Mendocino Redwood Company to see if they would be willing to place water tanks on their properties.

Motion to approve Resolution 2018-02 with three priorities: Establish water storage/availability in the outlying areas, particularly on the two ridges; Pave parking lots at both the Point Arena and Manchester firehouses; Purchase roll-up doors for both the Point Arena and Manchester firehouses

M/S/C (Dressler, Seymour, 4/0)

10. **Discussion / Action regarding Fire Department Parking Lots (continued from February meeting)** – The Chief reported he had inquired at the City and a Building Permit / Coastal Development will be required before work starts

11. **Discussion regarding draft 2018-19 Budget** – the Board asked Hillary to add \$500 to the Building Maintenance account, and then requested the revised budget be put on the May agenda to approve a final draft to submit for public hearing in June.

12. **Discussion / Action regarding contracting with alternate permit inspector** – The Chief has not been successful in locating anyone to perform these services. He will update the Board when he has new information. No action required.

13. **Discussion / Receive Direction on 2018 CFAA/PTA rates (CalFire/OES Reimbursements)** – the Chief said that no changes were necessary to the 2018 CFAA / PTA wage rates. The Board agreed and authorized Hillary to proceed with this year's rate agreements with no change in rates.

OLD BUSINESS

14. **Discussion / Action regarding 2017-18 Vehicle Replacement Schedule (continued from February meeting)** – The Chief said no one has made an offer on the 1985 engine yet. Piercy department might be interested, he will know next month.

15. **Adjournment** – 7:07pm